



SENIOR PROJECT MANAGER

- **Are your superpowers managing proposals, projects and partners to achieve sustainable change and real world impact?**
- **Be part of a dynamic and respected social change organisation.**
- **\$95,000k plus super, Full time, 1-year fixed term contract (view to extension).**
- **Work from anywhere in Australia, flexible working arrangements**

About Collaboration for Impact

For over ten years Collaboration for Impact (CFI) has been working towards a vision for equitable and inclusive society where people, place and planet thrive.

Our underpinning belief is that for society to be more equitable, then how we create our future society needs to be equitable. This means we focus on making the rules, mindsets and practices for how we create social change more equitable, collaborative and systemic.

- We are a non-government organisation working in partnership with communities, governments, and other networks across the country to:
- Support collaborations seeking to transform systems to strengthen, learn and demonstrate what is possible.
- Catalyse and support platforms for connection, learning and collective action across community to wider system interventions.
- Influence and help organisations, networks and organisations learn to work systemically on issues of national importance.

The Opportunity

This is a newly created role working with the Head of Demonstration & Learning, to lead the program management of CFI's practice work (a consulting-based business model). The role will contribute to securing and delivering impactful projects in line with the teams' strategy, as well as strengthening an adaptive program management approach within the team.

We are seeking a dynamic Senior Project Manager with experience managing complex and adaptive programs, who is highly organised, and has a passion for leading continual learning to enhance efficiency and outcomes. Important to your success in this role will be your ability to build relationships with the Practice and Operations teams enabling our client facing work to run smoothly.



Your Key Accountabilities will be:

- **Program Management approach**
Maintain and continue to refine the program management approach, standards, processes and best practices of the Demonstration and Learning team to ensure impactful, efficient and profitable partnerships and business unit.
- **Business Development**
Contribute to the implementation of the Demonstration & Learning Strategy through managing relationships with new and potential clients, developing proposals and managing the business development pipeline to build a profitable and sustainable business.
- **Project and Partnership Management**
Manage partnerships and projects as required supporting Project Leads to deliver projects to a high standard and create positive outcomes for partners by managing delivery against budget, and escalating issues to ensure projects are delivered to a high standard and deliver on stakeholder expectations.
- **People Management**
Manage performance, workload and build capacity in adaptable project and partnership management of the two D&L Project Managers.

What we need you to bring to this role to be successful:

- At least 5 years project management experience, across multiple and complex projects in a fast-moving, consultancy or start-up organisational setting.
- At least 5 year's experience managing relationships and mixed stakeholders (e.g. culturally diverse community members/groups, government, non-government organisations, service providers, philanthropic organisations, and/or researchers) in complex and multicultural contexts.
- At least 5 years' experience designing, implementing and improving end to end project management processes and tools, from new opportunity to project close, ideally in a consultancy or fee for service environment.
- Experience managing staff and contractors.
- Super User capability for Teams, Zoom, Harvest, Drop Box, Asana, Presentations, Excel and Word.
- Context knowledge of systems change, social impact, collaboration and/or community-led change approaches is desirable (relevant, not essential).

If this sounds like you, we'd love to hear from you!

How to apply

Read the full position description [here](#).

Please submit your application to jobs@collaborationforimpact.com with the Subject Heading: *Role Title – [your name]* and include:

- Please send us a 1 - 2 page cover letter introducing yourself, your interest in the role and experience in relation to each of the accountabilities.
- A current resume;
- A link to your LinkedIn profile (if applicable)



Applications without providing the above information will not be considered.

If you have questions about applying for this role please contact – Rachael Browne, Operations Coordinator at admin@collaborationforimpact.com

- ***Applications close COB on Friday 19 April 2024.***

About Working with Us

CFI values diversity and encourages applications from candidates of all backgrounds including Aboriginal and Torres Strait Islander peoples, people with disability, people from culturally and linguistically diverse (CALD) backgrounds, people of all ages, and people who identify as LGBTQIA+.

We welcome the skills, experiences and perspectives of all people to ensure our workforce is representative of the communities we work with and live in.

The CFI team live and work in many locations around Australia. We work from home and have a bring your own devices policy and offer flexible working arrangements. This is a full-time position working 38 hours across the week on a fixed term contract with the potential for extension.

Thank you and we look forward to hearing from you.